

EVERYBODY WINS

EWDC At Home: Project Instructions

Encourage a Student to Read: Help personalize our book distributions by writing a kind and encouraging note to a child! As we expand our Book Project to reach more students as a result of restricted access to books through virtual learning, we want to make sure that every student receives encouragement and support from our amazing volunteers! These notes will be included in every free book we give to elementary school students in the DC metro area.

How to write an encouraging note:

- Use one of these [notecard templates](#) or create your own! You can use a postcard, a blank card you already have, or even just a sheet of cardstock paper, cut in half! The size should be approximately 4x6 or 5x7 inches.
- Write a generic greeting (e.g. “Hi!” “Hi there!” or “Dear Reader”)
- Don’t put a date or time-specific information so these can be used throughout the year.
- Keep your message short (2-3 sentences) and positive! Remember this will be read by a child.
- Sign with your first name only. Do not include any contact information!

There are 3 ways to send us notes:

1. Mail handwritten notes to
Everybody Wins DC, c/o The Book Project
1420 New York Ave. NW, Suite 650
Washington DC 20005
2. Email your message to programs@everybodywinsdc.org with “Notes for Students” in the subject line. **I will then write it onto a notecard!**
3. Email a photo of a handwritten/drawn card to programs@everybodywinsdc.org with “Notes for Students” as the subject. We will print it out, so please make sure it’s a clear photo with good lighting!

*****Include your name, employer/organization, and email address too – not on the notes for students - so we can attribute them to our organization’s volunteer efforts.*****

Want to write a note for a specific book? You can buy a book off of our [Amazon Wishlist](#), ship it to our office, and include a free gift note that has the message on it! Also send an email to programs@everybodywinsdc.org with the name of the book, the expected delivery date, and include the message in the email.

Examples (Please personalize your messages!):

1. Hi there!
I hope you enjoy this book! Keep reading and you will do amazing things!
From, Sarah
2. Hi! Reading is so important as a way to learn about new things, but it's important to read for fun too!
Have lots of fun with this book from Everybody Wins!
From, Sarah